

Cyngor Tref Caereinion Llanfair Llanfair Caereinion Town Council

MINUTES

Of a meeting of the Full Council held on
Monday 26th September 2022 at 7pm
in the Youth Room of the Institute Llanfair Caereinion

Record of attendance:

Present were:

Cllr Ian Davies (Chair)	Cllr Rob Astley (Vice Chair)
Cllr Hazel Davies	Cllr Cadvan Evans
Cllr Viola Evans	Cllr Ursula Griffiths
Cllr Gareth Jones	Cllr Melvin Jones
Cllr Mark Owen	Cllr Geraint Peete
Cllr Sam Webster	

In attendance: Robert Robinson Town Clerk

Apologies were received from Cllr Sarah Astley

Also present 3 members of the public.

67. Welcome by the Chair

The meeting received a welcome from the Chair.

68. Declarations of interest

There were no declarations of interest from Councillors recorded.

The Town Clerk declared an interest in the access road on the Banwy Industrial Estate.

69. Public Question Time and Participation

There were no public questions.

70. Minutes of the last meeting

70.1 The meeting considered and approved the minutes of the last Meeting.
Proposed by Cllr Viola Evans: Seconded by Cllr Hazel Davies: The vote was unanimous.

70.2 The minutes of the June Full Council Meeting were referred to with regard to a Food Bank for Llanfair Caereinion. For clarity, the following was noted:

- i) The food banks allocate food – people may not help themselves.
- ii) The Church is collection point for donations.

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71. Actions taken since the last meeting

The meeting noted the actions taken from the last meeting.

The Town Clerk informed the meeting that the record of actions will be presented in a different form from the next meeting. This is due to a number of items still to be completed over the past few months and so Councillors are kept up to date.

72. Finance and Governance

72.1 Management Accounts

The management accounts and bank reconciliation as set out at appendix B1 to the agenda were received.

72.2 Orders for payment

The meeting considered and approved the orders for payment as set out at appendix B2 to the agenda.

72.3 Draft Budget for 2023-2024

The meeting noted the first draft budget for 2023-2024 as set out at appendix B3. To the agenda. A full budget will be presented to the October meeting for full discussion.

72.4 Welsh Government Audit

The meeting noted the Welsh Government audit as per the agenda information.

73. Planning and Development

The meeting considered a format for issue of information to Councillors when considering planning applications. After discussion it was **AGREED that the** format set out at appendix D would be used also containing a link to the Powys County Council website and the specific planning application. The Town Clerk will consult with Cllr Melvin Jones over the layout of the next application using this form.

74. Banwy Industrial Estate access road and land

The Chair had received an invoice from the Solicitor for work on the transfer of the above to the Town Council. There was a question over who gave instructions to the Solicitor. Cllr Gareth Jones and Cllr Ian Davies will research where the transfer is at after which there will be a full report to Council.

75. Standing Orders

The meeting noted that due to holidays revised Standing Orders will be presented to the Council at the October meeting.

76. Map boards around town

The meeting received an update on progress with the maps for the Town Boards. Some design information was issued to each member present for comment. Once ready the Councillors will see the final design.

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77. St Mary's Clock

The meeting considered a report on the Church Clock and the suggestion of a Community Committee as per the paper issued with the agenda.

There was some discussion around the Clock including the following:

- i) The Church and the Town Council both wish to see the clock working again.
- ii) The vicar has looked at a faculty
- iii) Some funds have been collected from individuals and are being held by a local business at this time.
- iv) The Town Council has agreed to pay £1,500 towards the restoration.
- v) Any community group should be set up with the consent of the vicar.
- vi) The vicar has informed the Council that there are no church funds available.
- vii) The cost to repair the clock by Smith & Derby was estimated to be £6,000 plus any carpentry works and plus VAT.
- viii) The cost of provide a new electric clock (leaving the old mechanism in place) is around £3,500 plus VAT.

After discussion, the meeting **AGREED** to progress with a community group (comprising no more than 50% of councillors). The Town Clerk is to meet the vicar to agree a way forward with the community group. It is suggested that the church be asked to lead the group with the Councils backing.

77. Tennis Courts

The meeting considered a request for new seating at the tennis courts (two existing benches are now out of use)

The meeting **AGREED** to purchase two benches for use in Deri Woods and to take two benches from Deri Woods to the Tennis Courts.

78. Housing allocation

The meeting considered a paper on housing allocation. It was noted that this is a Welsh Government and County Council responsibility although raised as a concern by members.

Cllr G Jones explained the current position and that he was following up a number of local cases. It was agreed that this matter should be left to our County Councillor and any concerns are to be passed to him.

79. Parking Review

The meeting considered an update on the parking review and meeting residents. A date is to be set for a walk around on the same day as the Deri Woods walkaround. The Town Clerk is to consult the FODW and set a date.

80. County Council Matters

The meeting received an update on any matters affecting the Town from the County Councillor as follows:

- i) Recycling collection has been delayed due to staff shortages.

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- ii) Resurfacing of Mount Road has been put on hold due to staff shortages. However, Mount Road remains in its place on the list of works to be completed.
- iii) Drain cleaning is to take place as soon as staff are available.
- iv) An update was given on the school.
- v) There has been an issue with dog walkers on school fields – in particular, leaving dog mess. Any help with advertising that dogs should not be on these fields would be appreciated.

81. Community Governor for Llanfair Caereinion School

The new Governing Board for the school is being appointed. A place for a Community Councillor is available. After discussion it was agreed this was important and that a Councillor should be appointed.

The Council **AGREED** to put forward Cllr Melvin Jones as the Council's representative.

Proposed by Cllr Cadvan Evans and seconded by Cllr Sam Webster. The vote was unanimous.

82. Town Clerks Report

The meeting considered matters from the Town Clerk as follows:

82.1 Printer

The meeting was given an update on the purchase of a printer. A printer in the sum of £190 was **approved**.

82.2 Volunteers

The meeting considered a register of volunteers who do work for the Council so that they can be insured under the Council scheme (confirmed by the Council insurers). The Town Clerk will prepare a list for the next meeting for formal approval. The list to include name, date and what permission is given. A notice to be placed on the website and facebook page giving volunteers the chance to be added to the list.

82.3 Wind Farm traffic

Following the most recent application for wind farm development an approach has been made by the Wind Farm Developers to discuss the Council's viewpoint on access and traffic. The meeting with the developers will include Cllr M Jones, Cllr Ian Davies and Cllr Rob Astley. The Town Clerk will arrange a date over the coming weeks.

82.4 Allotments

The meeting received a report from the Town Clerk. There had been an extensive search for suitable land that could be available for allotments with no success. The Council **RESOLVED** to take no further action and to revisit the subject in 12 months' time.

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82.5 Website and Facebook pages

The Facebook posts for council business are on the Town Council page. However under the Clerk's name. The posts on facebook for the Council need to be anonymous. The Town Clerk will look at what can be done.

82.6 Deri Woods booking

An approach has been made to host an event in Deri Woods for Halloween. Cllr Sam Webster had said she would seek approval from the Council and did explain that the user would need to have insurance and prepare a risk assessment. The Council **AGREED** to allow the use of Deri Woods as above subject to the conditions. Cllr Sam Webster is to pass details to the Town Clerk who will issue for the formal letter of approval.

83. Mount Field

The meeting confirmed its **APPROVAL** the patio extension to the hospitality building at Mount Field by the Football Club at their cost The Town Clerk will send an official approval letter.

83. Newsletter

Welsh Translation of the newsletter was discussed and it was agreed a way forward needs to be found with reduced cost. It was **AGREED** that the Council will pay for translation for the next issue (November) as a one off.

84. Dates of next meeting

The meeting noted the date of the next meeting which is to be Monday 24th October 2022 at 7pm in the Youth Room of the Institute.